



City of Westminster

Your ref: MR MOHAMED AHMED
Our ref: 16/10566/ADV

Please reply to: South Planning Team
Tel No: 020 7641 2467;
Email: planningreception@westminster.gov.uk;

Mr Mohamed Ahmed

Tfl Bus Shelter Advertisement (Os No.4)
4 Victoria Street
London
SW1H 0NE

Incomplete Applications
Development Planning
City of Westminster
PO Box 732
Redhill, RH1 9FL

16 November 2016

Dear Sir / Madam

TOWN AND COUNTRY PLANNING (CONTROL OF ADVERTISEMENTS) REGULATIONS 1992

Address: Bus Shelter Outside, 6 Victoria Street, London, ,

Proposal: Display of illuminated double-sided freestanding forum structure measuring at 2.37m x 1.34m

Thank you for your application received on 4 November 2016. I am writing to inform you that your application is incomplete for the following reason(s):

- 1 No fee has been submitted with this application and an amount of £385.00 is outstanding. Payment can be made online at <https://payments.westminster.gov.uk/MISCpayments>, or by phone by calling 020 7641 6500. Alternatively, please send a cheque made payable to Westminster City Council to the address given above and clearly marked 'Planning Application Fees'.
If you have any queries please contact Development Planning on 020 7641 2467.

Please forward this information to the above email address by **14 December 2016**. Please do not forward the requested information separately, as your application will only be progressed when ALL requested information has been received. The description of development may have been changed to better reflect the proposed works, if you do not agree that this accurately reflects your proposals, please provide an amended description of development when you respond to the above.

If we do not receive this information within four weeks of this notification we shall take no further action on your application. If you require longer than four weeks to submit the revised information, please contact us.

Yours faithfully

South Planning Team

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Note - As the requirements of the Building Regulations may impact on the design of the proposed development, our Building Control team can offer advice and guidance at an early stage. If you would like to take advantage of this free service please contact **020 7641 7230** to arrange a preliminary discussion.